



The SPORTS FEDERATION & OLYMPIC COMMITTEE OF HONG KONG, CHINA (Federation) is responsible for the promotion of Olympism and Sports in Hong Kong. We are now looking for the right candidate to fill up of post of **Deputy Manager (Marketing & Community Relations)** [Ref. DM(MCR)] on contract basis, which is renewable subject to the prevailing condition.

### **Duties**

The DM(CR) will mainly be responsible to:

- (i) develop and oversee the program to implement the PR strategy of the Federation;
- (ii) supervise the delivery of the programme under the Team;
- (iii) seek collaboration opportunities with potential partners and sponsors;
- (iv) liaise and provide PR support to organizations under co-operation agreements (especially for multi-sports Games and local events) at working level;
- (v) keep close connection with the Community and provide support in community promotion;
- (vi) keep effective linkage with the Media and NSA PR Team; and
- (vii) oversee the publishing of Olympic Voice and Annual Report of the Federation.

### **Requirements**

Applicants should have:

- (i) a recognized university degree majoring in Marketing / Communication;
- (ii) six years of solid experience in marketing / event management in a reputable organization;
- (iii) excellent command of written and spoken Chinese and English; and
- (iv) strong communication and interpersonal skills.

All short-listed applicants will be invited to attend a written test. Successful candidate will be offered the post at a salary subject to his background and work experience.

### **Remuneration**

Successful candidate will be appointed on contract basis with monthly basic salary plus gratuity equals to 5% of the total basic salary drawn during the period of contract upon satisfactory completion of the contract. Fringe benefits include MPF, medical, paid leave and employee's insurance.

### **Application**

Interested parties should send full resume with current and expected salary to the Hon. Treasurer, Sports Federation & Olympic Committee of Hong Kong, China, 2/F, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong on or before 15 June 2021. Please mark [Ref. DM(MCR)] on the envelope.

All applications will be treated in the strictest confidence. Personal data provided will be used strictly in accordance with the Personal Data Policies. Applicants who do not hear from us within 4 weeks after the closing date may assume their applications unsuccessful. All information on unsuccessful candidates will be destroyed within 6 months.